

## safe fleet operator policy

Dual Seal Glass Limited consider that nothing is so important that it cannot be done safely, with road safety being as important as health and safety on our premises. The health and safety of vulnerable road users, the travelling public, our drivers and our mechanics is fundamental to the success of our business. We believe there is never any conflict between the company's long-term success and our obligation to keep employees and members of the public safe and free from harm. Dual Seal Glass Limited's policy is to create a culture in which all those affected by our operations remain safe and healthy, and that we maintain and operate our fleet such that we continually reduce our work-related road risk. The Managing Director, who has overall responsibility for this policy, who may delegate their responsibilities where appropriate will ensure the provision of adequate resources for its implementation and will regularly assess the continuing improvement of our Fleet's capabilities and reduction of work-related road risk. We will:

- Manage all our work-related road risks.
- Continually improve our fleet capability.
- Ensure all drivers are healthy, trained and competent to undertake their job safely.
- Take greater social responsibility when operating and routing our fleet.
- Continually reduce the risk of a collision between large goods vehicles and vulnerable road users such as cyclists and pedestrians.
- Consult with drivers and subcontractors to ensure they understand how to keep themselves and others safe.

In order to ensure that our objectives are achieved, Dual Seal Glass Limited will maintain an externally accredited fleet management system that complies with the requirements of:

- Fleet Operators Recognition Scheme (FORS) Standards
- CLOCS Standard for construction logistics
- Traffic Signs Manual Chapter 8 Part 2: Operations
- Raising the bar 5: Behavior Based Safety
- Raising the bar 14: Slips, Trips and Falls
- Raising the bar 16: Working at Height

To ensure a base line level of fleet management competence, we will certify our fleet management systems through annual external accreditation by the Fleet Operators Recognition Scheme (FORS). The implementation of our fleet management system is a management responsibility and relies upon the competence, cooperation and commitment of all drivers and subcontractors. We will therefore:

- Actively involve our employees and subcontractors in developing and sustaining a positive driver culture which demonstrates strong leadership and commitment.
- Develop the necessary competencies in our drivers and subcontractors, through the provision of information, training, instruction and supervision as required, to enable them to discharge their responsibilities.
- Establish effective organisational communication, cooperation and control arrangements with documented safe operating procedures and guidance where appropriate.
- Seek Client and driver participation and views on Fleet matters using appropriate consultative mechanisms.

This policy will be brought to the attention of all employees and subcontractors working on behalf of the Company and reviewed at least annually. This policy will be freely available to the public via the Company Website. We will also confirm the presence of these arrangements to our supply chain partners.

Signed:  Date: 23/07/2021

Position: Managing Director

